**MINUTES - Red Hill Community Association Inc**

**Thursday 21 January 2020 at 5.30 pm, Epicurean Red Hill**

Attendance

Carolynn Massola, Kerry Watson, David Maddocks, John Eldridge, Bruce Kiloh, Roger and Hannah Stuart-Andrews, Briony Boyce, Samuel Hickey and Rob Connor.

No apologies

Acknowledgement

Carolynn gave acknowledgement to the Bunurong/Boon Wurrung people, the traditional custodians of the land.

Approval of Minutes

The minutes of the RHCA committee meeting of 10 December 2020, were circulated and accepted with the following amendment: under “**Vic Gov Green Wedge Consultation, by 5 Feb**:” change to read “RHCA should put in a submission.”

Moved: Carolynn Seconded: John Carried

Secretary’s Report

**Correspondence**

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|  | (Outgoing in bold) |  |
| 19/11 | **RHCA to members** | Zoom link for AGM |
| 19/11 | Chris Nunn | Re DQ contactless ordering and payment platform for hospitality venues |
| 19/11 | Mary Drost | Misc. |
| 19/11 | Adrienne Smith | AGM apology and **reply** |
| 19/11 | Helen Sali | AGM apology and **reply** |
| 20/11 | Carolynn Massola | Signed nomination form |
| 21/11 | Christine Lowe | Membership renewal |
| 23/11 | Jackie Thorne, Shire | Re Funding Finder survey |
| 23/11 | Planning Matters | Misc. |
| 24/11 | MP Magazine | Advertisement |
| 24/11 | Kerry Watson | Has registered RHCA on the Creative and Cultural Register |
| 24/11 | Fiona Goy | Re Community Carols |
| 25/11 | Carolynn Maasola | Linked to RHCA gmail account |
| 25/11 | Carolynn to Kerry | Notices re Centre Point development |
| 25/11 | Carolynn | Email and attachments to send to contacts re CP development |
| 25/11 | **RHCA to contacts** | Re CP development application |
| 26/11 | Flinders Community Assoc’n | Internal forward of our email re CP development |
| 27/11 | James Date (RH Dads group) | Supports our objection to CP dev. and reply |
| 28/11 | Fiona Goy | Ticketing link to Carols by Headlight, forwarded to contacts |
| 29/11 | Helen and Devinder Chauhan | Supporting and raising issues re CP development and **reply** |
| 29/11 | Mary Drost | Misc. |
| 30/11 | Vic Gov | Seeking community feedback on Green Wedge issues |
| 30/11 | Marion van Rooden | Supporting CP development objection and reply |
| 30/11 | Jane Duncan | RH Lions contemplating community event in 1st quarter 2021, seeking participation from community groups |
| 1/12 | Matchup Badges | Order by Kerry |
| 3/12 | Amy Yang - Shire | Seeking waste contamination policy feedback |
| 3/12 | Rob Barfus | Seeking input for Hill n Ridge article and **Carolynn’s reply** |
| 4/12 | **RHCA to Shire Planning** | Statement of grounds re VCAT and receipt acknowledgement |
| 4/12 | **RHCA to Urbanarc** | “ “ “ |
| 4/12 | Elise Murch | Agreeing with our CP development objection and **reply** |
| 5/12 | **RHCA to David Gill** | Copy of RHCA objection and a thankyou reply from David |
| 6/12 | David Gill | Re Green Wedge discussion paper and GWC notes on the detail |
| 7/12 | **RHCA to some contacts** | Re missing local Ronald Darby – as alerted by Bryony |
| 8/12 | Marion van Rooden | Support for RHCA objection to CP development |
| 12/12 | Google | Re Account storage |
| 15/12 | Weebly | Re Domain renewal |
| 15/12 | Margie Read Flavell | Re Boundary Rd Quarry EES status |
| 23/12 | Greg Hunt | Merry Christmas to David Maddocks |
| 29/12 | Weebly | Receipt for Domain renewal |
| 5/1 | Vince to David | Re Vince’s creatures display for Community BBQ – all good |
| 6/1 | Rosebud Hospital | Seeking donation |
| 18/1 | Adrienne Smith | Re change of email address |
| 18/1 | RHCA to members | Invite to committee meeting on 21/01/21 |
| 18/1 | Kiersten Crowe - Shire | Re COVID related event info |
| 18/1 | “ “ “ | Re Kerry’s (for RHCA) Event application |
| 19/1 | David Gill | RAM meeting dates |
| 20/1 | Heart Safe/Ambulance Vic. | Looking for venues to present learning package re CPR and AED use in setting of Cardiac Arrest |

**RHCA Website update:**

Provided by Kerry for month 20 Dec – 20 Jan

Unique visitors – 64

Most popular pages visited – Projects and About us.

Location of website – majority via Google search

**Action:   Bruce** to provide photo and bio

Moved: Carolynn Seconded: John Carried

Treasurer’s Report

David presented the Trasurer’s report:

Moved: David Seconded: Kerry Carried

Activity Reports and Updates

|  |  |  |
| --- | --- | --- |
| **Item** | **Discussion** | **Actions, B/fwd** |
| **Actions brought forward** |  |  |
| **RHCA Insurance** | David presented a range of options for us to consider as insurance due for renewal early February. Kerry advised MPS now required $20 million liability on our policy for events. Discussion regarding need for public liability for committee members. | **Motion:**  To ensure officers bearers have liability insurance in next policy. **Passed**  **David** – get further quotes and check LCIS and Insure 247 specifically.  **David** - send proposal via email to committee with recommendation seeking approval to purchase prior to deadline.  **ALL –** Review insurance email and confirm |
| **Annual barbecue** | Kerry discussed the 7 March barbecue and new COVIDSafe requirements, limitations and risks. No deposits have been paid and there is no loss of funds if we have to cancel the event. The Shire advise if the event is not held in this financial year we will forgo the second year of our triennial funding.  Kerry needs to complete an onerous amount of paperwork and it will still be subject to State Government and MPS approval. Key bookings have been made for the free marquee, wildlife display and Indigenous walks on Country with Lionel Lauch.  Discussion about onerous requirements and Kerry asked committee to step up and take responsibility for key areas of the event, and she will have the larger coordination role. Each lead to seek help from others within the committee and community as needed and bring back details and recommendations at next meeting. | **Motion:** That we proceed with bbq as planned and adapt or potentially cancel the event in response to evolving COVID situation and health and safety of committee and community. **Passed**  **Motion:** We cap the contribution of RHCA to $1000 in addition to the $1500 Shire grant. **Passed**  **Kerry** - brief committee members on  their specific areas of responsibility,  as follows:  **David** – wildlife display, organising major logistics - additional BBQ, tables, chairs, cool store  **Hannah** – catering arrangements  **Carolynn** – Indigenous walk and art activities  **Bruce** – music  **Briony** – COVIDSafe arrangements and overview on the day  **Kerry** – all paperwork, reporting, funding, documentation, marketing, barbeque supply kits and overall coordination of event  **John/Sam** – assist others |
| **Green wedge consultation** | Carolynn emailed details for committee to review and mentioned the onerous task of completing a submission will discourage many. It is very detailed and more time is needed to give a solid response due by 5 February.. The Green Wedge Coalition have circulated a detailed paper on how to complete the submission. Kerry has loaded links to the consultation and the Green Wedge coalition paper on the website.  It was agreed that RHCA put in a submission. Carolyn will draft and circulate for feedback. Majority to agree on content for Carolyn to lodge. Will send email to our members encouraging them to respond and offer of assistance from the green wedge coalition information. | **Carolynn** – To draft RHCA response and circulate to committee for feedback. To lodge submission and if there is mixed views on particular areas, then Carolyn will make no comment. To draft email for RHCA mailing list and send to John  **All** – To review draft submission and provide feedback ASAP to Carolyn.  **John** – To forward Carolyn’s email to RHCA mailing list with link to the Green Wedge coalition paper. |
| **Centrepoint objection** | Carolynn provided an update on her discussions with the key council officer. There are two applications - one for extension of permit and one for amendments. Council is applying to have two hearings rather than one hearing on 6 February, so if the extension is not approved there will be no necessity for the second hearing.  Agreed important for RHCA to assist and make it easy for the council planner by providing a list of key messages and issues with photos to highlight the parking problems over the coming long weekend | **Carolynn** - to draft key message/issues to council planner to assist him.  **Hannah** - to take photos of car parking issues over the long weekend.  **All** – send any useful information you have to support the council planner to Carolyn |
| **Station reserve progress** | David advised no further progress and still awaiting structural engineering work. | **David** to contact John Baker and David Bergen to prompt and highlight stalled progress. |
| **Councillor David Gill** | Carolyn had requested a one-on-one meeting as the new president late last year, however her and David Gill have still not met. David advised her via a phone call that he would like to attend the next RHCA meeting and be given the opportunity to talk for 20 minutes and answer questions. Agreed to advertise to our mailing list and let them know David will be in attendance. Agreed to make the most of the visit and how we can best work together. RHCA would compile a list of priority actions and items for discussion including the station reserve works, green wedge consultation are key items. | **Carolyn** – Invite David to our March meeting  **All** – consider possible questions and areas requiring David Gill’s attention. |
| Other Business |  |  |
| **Committee Meetings** | Clashing with RAM and Epicurean will not open on a Thursday, so agreed to amend meeting days to: Many Little restaurant, third Wednesday of each month at 530pm |  |
| **Memorial** | Agreed to proceed with plaque and arrangements for planting in April. David offered to make up the differential in cost for the plaque. | **David -** order plaque  **Hannah** - advise Briars nursery to hold until April for planting. |
| **RHCA social event** | Carolynn raised idea of holding a regular morning coffee session and decided to go forward. Rob advised the Lions Club is holding a community groups barbecue in April to encourage working in collaboration.  RHCA Community Coffee Catchup  To be held first Friday of the month at Food on the Hill  9.30am  Next event: **Friday 5 February** | **Carolynn** – Seek Food on the Hill approval and notify Kerry  **Kerry** – update website, produce flyer and post on community noticeboards  **ALL** – try and attend, wearing name tags. |
| **Actions to bring forward** | Insurance | David – Update |
|  | Community BBQ | All leads -update and budget on area of responsibility |
|  | Centrepoint objection | Caroline – update on 6 Feb meeting |
|  | Station reserve | David – update |
|  | Cr David Gill at meeting | John - Email RHCA mailing list promoting David’s attendance at committee meeting  Update David Gill on items for discussion prior to meeting |
|  | Community Coffee Catchup | First event evaluation  Kerry - Hill n Ridge story for next edition |

Next Event

CCC – Community Coffee Catchup

Friday 5 February at 10am

Food on the Hill

Next Meeting

Wednesday 17 February at 5.30pm

Many Little, Red Hill South at 5.30pm